

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, SEPTEMBER 16, 2015**

A Board of Education meeting was called to order at 7:03 p.m. by President, Ethan G. Day, in the Board of Education conference room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Ethan G. Day, President
Mr. Timothy Crumb, Vice-President
Mrs. Helen Hunsinger
Mrs. Tammie McCauley
Mr. Brian Milk
Mr. Scott Youngs

BOARD MEMBERS ABSENT:

Mrs. Karen Hendershott

ADMINISTRATIVE STAFF PRESENT:

Mr. Jonathan R. Retz, Superintendent of Schools
Mr. Mark Rubitski, Business Manager
Mr. James B. Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mrs. Shelly Richards, Primary School Principal
Ms. Sarah Wiggins, Director of Special Programs
Mr. Jordon Lilley, Buildings & Grounds and Transportation Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Crumb, seconded by Youngs, to adjourn to Executive Session for the following at 7:04 p.m.:
 - Special Education Placements
 - Confidential Personnel Matter

EXECUTIVE SESSION

Yes-6, No-0

- Upon the recommendation of the Committee on Special Education, a motion was made by Hunsinger, seconded by Crumb, to approve the following placement(s):
#710022713; #710123287; #710022185; #710123285;
#710123377.

**SPECIAL EDUCATION
PLACEMENTS**

Yes-6, No-0

- Motion made by Hunsinger, seconded by Milk, to adjourn Executive Session at 7:26 p.m.

ADJOURN EXECUTIVE

Yes-6, No-0

- President Day reconvened the meeting at 7:27 p.m.

RECONVENE

- 1. ROUTINE
4. Approve Minutes – add September 14, 2015 minutes

**ADD./DELETIONS
TO AGENDA**

- Motion made by Youngs, seconded by Crumb, to approve the minutes for the regular meeting held on September 2, 2015 and the Special work Session meeting held on September 14, 2015 as presented.

**APPROVE MINUTES
9/2/15 & 9/14/15**

Yes-6, No-0

**BOARD OF EDUCATION MEETING
WEDNESDAY, SEPTEMBER 16, 2015
CALENDAR**

PAGE 2

- September 22 – Middle School Open House – 6:30 p.m.
- September 24 – Intermediate School Open House – 6:30 p.m.
- September 25 – Workers' Comp. Consortium Meeting – 6:30 pm
- September 28 – Board Introduction at Morning Program – 8:05 am
- September 29 – High School Open House – 6:30 p.m.
- October 1 – Primary School Open House – 6:30 p.m.
- October 7 – Board of Education Meeting – 7:00 p.m.
- October 9 – Staff Development Day – No Classes
- October 12 – Columbus Day – No School
- October 16&17 – Homecoming
- October 21 – Board of Education Meeting – 7:00 p.m.
- October 23 – Early Dismissal Drill

**PUBLIC COMMENT:
DRUG AWARENESS
ASSEMBLY**

- Christine Paske, MS/HS Health Teacher, and William Trass, addressed the Board regarding an upcoming drug awareness (heroin) assembly that they are planning for 9-12 students and a community event in the evening. They have spoken with Dr. Masarech, Undersheriff Dan Frair, and others regarding the growing problem with heroin use and the need for awareness. The assembly is scheduled for October 2, 2015. Mrs. Paske and Mr. Trass asked for the Board's support and help with promoting the program within the community.

**REPORTS:
2014-2015 EXTERNAL
AUDIT – WEST & CO.**

- Mr. Mike Rossi, Auditor from West & Co., reviewed the recent 2014-2015 external audit with the Board. Mr. Rossi met prior to the meeting with the Board Audit Committee for a more comprehensive review of the audit. The audit is an "unqualified opinion" which is the highest opinion given. The auditors found the district in compliance in all areas and did a great job providing all items needed to complete the audit in a timely manner. Mr. Rossi commented on the 1.5% excess over expenditures that the district currently has and how quickly that could turn around into a negative. Recommendations were made regarding the Extracurricular activity accounts and the need to continue to tighten controls in that area. These are the same recommendations made to districts year after year across the state due to the nature of extracurricular activity accounts. The Board will review the audit documents and any questions can be emailed to Mark for clarification. The audit will be on the agenda for approval at the next Board of Education meeting.

**AUGUST 2015 REGENTS
REPORT–MR. WALTERS**

- Mr. Walters, High School Principal, reviewed the results of the August 2015 regents exams. 4 of the 5 students who did not graduate in June, graduated in August after successfully passing their needed classes/regents. One student was unable to attend the regents due to medical issues. Guidance is reaching out to that student to see if she is able to attend a lab for review and possibly take the needed regents in January.

Overall, results were good for the August regents. Some students attended summer school and others attended a one-week review class prior to the regents. Mr. Walters mentioned the possibility of looking into an on-line option for credit recovery. He feels there is more accountability with the on-line option as students do not progress through the program until specific tasks are completed and competency proven. This type of program could also be used throughout the school year for students who need credit recovery or other assistance.

- Recruitment & Tenure Committee Report:

Board member Youngs reported that the committee reviewed the upcoming appointments and agreed upon all the appointees.

**BOARD COMMITTEE
REPORTS:**

Audit Committee Report:

President Day stated that it was nice to hear high praise for the staff in the business office from the auditor. The audit will be discussed at the next meeting prior to approval.

- None.

TRANSPORTATION:

EDUCATION & PERSONNEL:

- The Superintendent of Schools recommends the following board action:

**RESIGNATION(S):
GEOFFREY JOHNSON
TEACHER AIDE**

- Motion made by Crumb, seconded by McCauley, to accept the resignation of Geoffrey Johnson, Teacher Aide, effective September 17, 2015 with appreciation.

Yes-6, No-0

**APPOINTMENT(S)
CO-CURRICULAR
ROSTER 2015-2016**

- Motion made by Hunsinger, seconded by Youngs, to appoint the individuals to the Co-Curricular Advisors and Staff Assignments for the 2015-2016 school year as set forth on the attached roster (Exhibit "A").

Yes-6, No-0

**WAYNE CRIDDLE-
BUS DRIVER**

- Motion made by Hunsinger, seconded by Youngs, to appoint Wayne Criddle as a Bus Driver, for a one-year probationary appointment effective September 17, 2015 and ending September 16, 2016.

Yes-6, No-0

**JASON GOLDMAN-
VARSITY WRESTLING
COACH**

- Motion made by Hunsinger, seconded by Youngs, to appoint Jason Goldman, Varsity Wrestling Coach for the 2015-2016 season.

Yes-6, No-0

**SUBSTITUTE ROSTER
ADDITIONS**

- Motion made by Hunsinger, seconded by Youngs, to appoint the following individuals to the Substitute Rosters for the 2015-2016 school year:

- Eryn Dibble – Substitute Teacher UPK-8
- Maureen McDermott – Substitute Teacher, LTA, Aide, and Typist UPK-12
- Courtney Guiton – Substitute Teacher K-12
- Cassandra Mack – Substitute Teacher K-12
- Wendy Wynn – Substitute Teacher K-12
- Danielle Hand – Substitute Teacher K-12

Yes-6, No-0

**TEMPORARY
CSE/CPSE CHAIR –
TIMOTHY CALICE**

- Motion made by Hunsinger, seconded by Youngs, to appoint Timothy Calice as temporary CSE/CPSE Chair to cover for a Leave of Absence (Sarah Wiggins) on an as-needed basis during such time as the CSE/CPSE Chair is on leave. Effective September 17, 2015 not to exceed December 30, 2015.

Yes-6, No-0

**UNPAID LEAVE OF
ABSENCE – SUSAN
PROSCIA, BUS
DRIVER**

- Motion made by Crumb, seconded by McCauley, to approve the Unpaid Leave of Absence request of Susan Proscia, Bus Driver, for November 20, 2015 through November 25, 2015.

Yes-6, No-0

**UNPAID LEAVE OF
ABSENCE – JEFFREY
JONES, BUS DRIVER**

- Motion made by Crumb, seconded by McCauley, to approve the Unpaid Leave of Absence request of Jeffrey Jones, Bus Driver, for September 25, 2015 through October 9, 2015.
Yes-6, No-0

**UNPAID LEAVE OF
ABSENCE – MERYT
ALLMENDINGER, BUS
DRIVER**

- Motion made by Crumb, seconded by McCauley, to approve the Unpaid Leave of Absence request of Meryt Allmendinger, Bus Driver, October 13, 2015 through October 16, 2015.
Yes-6, No-0

**BUSINESS & FINANCE:
INTERNAL CLAIMS
AUDITOR REPORT**

- Motion made by Crumb, seconded by Youngs, to accept the Internal Claims Auditor's Report for August 2015 as presented.
Yes-6, No-0

**OBSOLETE PRIMARY
SCHOOL BOOKS**

- Motion made by Hunsinger, seconded by Crumb, to approve declaring the attached list (Exhibit "B") of books and kits as obsolete and allow for their disposal.
Yes-6, No-0

**OBSOLETE SCHOOL
BUS & MATENANCE
VEHICLE**

- Motion made by Youngs, seconded by Crumb, to approve declaring school vehicle (Suburban) #35 and school bus #57 as obsolete and allow for their disposal through Ebay.
Yes-6, No-0

**ACCEPT DONATION-
FOOTBALL SHIRTS**

- Motion made by Milk, seconded by Crumb, to accept the generous donation of performance t-shirts and pullover shirts for the football program from the Greene Central Class of 1984 with appreciation.
Yes-6, No-0

**ONGOING
DISCUSSION ITEMS:**

- 1. Board of Education Goals For 2015/2016

* Cultivate and maintain partnerships with students, parents, staff and the Greene community.

* Support the District's LINKS developed goal of "strengthening literacy across the content areas".

* Research, identify and participate in targeted School Board Professional Development with the intent of strengthening the Board's effectiveness.

President Day stated that there was good discussion during the work session to develop these goals and he feels that they are quantifiable. The Board will continue to discuss specific topics that will fall under each of the goals. A reminder that work sessions are public meetings and the Board welcomes feedback as they continue to discuss these goals.

**OUTSTANDING BOARD
ACTIONS LIST**

<u>Bd. Mtg. Directed</u>	<u>Task To Be Completed</u>	<u>Responsibility Of</u>	<u>Report Back</u>
3/7/07	Policy/Procedure Manual	Board and Superintendent	Ongoing
7/15/15	Chrome Book Classroom Use	Board and Superintendent	Jan. 2016
4/28/15	Budget Presentation/BOCES Budget		TBD

**SUPERINTENDENT'S
REPORT**

- Superintendent Retz reported on the following:

1. Start of School Year – Superintendent Retz stated that we are off to a smooth start to the 2015-2016 school year.

2. Curriculum Reports – After discussions with the Curriculum Council regarding Department Chairs' reports, it was suggested that a work session meeting be scheduled prior to a regular Board meeting where the Department Chairs could sit with the Board to discuss their reports. The Board was in agreement with the suggestion.

3. Capital Project – Punch list items remaining is small. The district still has the majority of the contingency budget remaining as the work came in under budget. Phase 2 will begin late spring or start of next summer.

4. CSA Meeting – Gray Stevens is the current COO of DCMO BOCES and with the retirement of Bill Tammaro, NYS requires that a study be performed to determine the future of the BOCES. An internal review by Mr. Stevens has resulted in some internal adjustments. Some areas being addressed are chain of command, hiring practices, and returning to having a Superintendent for Instruction.

5. Lacrosse Program – Interest has been expressed by some Community members to establish a lacrosse program. Superintendent Retz and Bryan Ayres are putting together some information to give to the Board for their review and consideration. Some issues to be considered: impact on other teams/pool of athletes, field space, Title 9 implications, liability, and upfront and ongoing costs associated with the program. A decision needs to be made which is in the best interest of Greene athletes and can be applied consistently with future athletic team requests.

**PUBLIC COMMENT:
PHIL NELSON-
ELIGIBILITY**

- Mr. Phil Nelson, asked for clarification on whether or not his son is eligible to play football or not. Mr. Walters, High School Principal, reiterated what he had conveyed to Mrs. Nelson in a phone call and followed up with a letter. The eligibility policy was upheld by the committee, however, the required 25% of contests (2 games) suspension due to ineligibility, will expire on Monday at which time the athlete will revert to being on probation and allowed to participate in contests.

- Sue Proscia, Bus Driver, stated that all bus drivers and monitors **SUE PROSCIA** have worked together to cover all the runs due to lack of substitutes. She thanked the Aides who stepped in to help out when they were short 3 monitors.

- Jordon Lilley, Transportation Supervisor, also stated that they do not have any Bus Driver Substitutes. All districts are having the same problems.

- Marie Scofield, community member, voiced her concern that the **MARIE SCOFIELD** parking lot is very dark at night on the backside of building 4. Port-a-Johns also do not have any lighting and she asked that the District consider additional safety signage in back of building 4.

- Stacey Diamond, Middle School Teacher, thanked President Day **STACEY DIAMOND** for his opening day remarks. She felt that he made a big connection with members of the faculty and it was appreciated.

EXECUTIVE SESSION - Motion made by Crumb, seconded by Milk, to adjourn to Executive Session for a particular personnel matter at 8:25 p.m.
Yes-6, No-0

ADJOURN EXECUTIVE - Motion made by Crumb, seconded by Hunsinger, to adjourn Executive Session at 8:49 p.m.
Yes-6, No-0

RECONVENE - President Day reconvened the meeting at 8:49 p.m.

ADJOURNMENT - Motion made by McCauley, seconded by Youngs, to adjourn the meeting at 8:52 p.m.
Yes-6, No-0

Respectfully submitted,

Donna Marie Utter
District Clerk